

# Teacher's notes

### **GROUPING**

Students should group themselves or be grouped according to the best mechanism for the group as determined by staff with overall responsibility.

# **Resources Organisation**

### **DOCUMENTATION**

All resource sheets mentioned in the Activity Sheets in the Teacher Notes Section are to be found as photocopiable sheets included in the resource section, pp. 21-67. For ease of distribution, it is advised that these should be photocopied onto different coloured paper according to their type and function and then distributed to groups in a re-sealable pack, such as Primary School 'zipper' book bags. It is simpler for the facilitator of the activity to ask them to "Take out the pink sheet" (or whichever colour) so that students are not wasting time on searching nor are staff trying to hand out sheets in a hurry. It also a tidy space to put paper when it is not needed for easy recovery when next required.

Amongst the resource sheets, it is a good idea to include the list of Awards for winning groups. Whether the school wishes to simply award special certificates for these groups, or whether voucher types of prizes should accompany them will be an in-house decision. If vouchers are considered, it is important to leave sufficient time to approach companies for sponsorship here. Those companies who are willing to donate will often be delighted to assist with judging.

NB. Public acknowledgement, ideally through the local Press, if it can be arranged, or at least in-house acknowledgement of donations to the parent body is important pay-off for companies who might be approached again for donating on a future occasion.

### **EQUIPMENT**

If the school intends to supply groups with pens and/or pencils – or any other basic equipment - it may also be advisable to supply a re-sealable bag to hold these and ease distribution and collection. Most equipment, however, should be 'sold' via the Sub-City Enterprise Wholesale Supply Depot to underwrite the Accounts keeping activity that is required.

### **MONEY MATTERS**

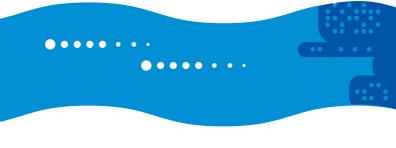
For younger students, or for students who have difficulty with abstract thinking, accounts keeping could be reinforced by using the pound notes, which are in denominations from £10 to £100,000 (pp. 47-51). These will need to be printed on different coloured paper according to denomination (for ease of use) and cut into individual notes if they are to be used. A price list (p. 23) should be displayed and be included in each document pack.

# Resources

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"What I'm good at is"	24
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Product or service?	28
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Self Review sheet	57
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For other possible in-depth assessment types of materials see Assessment Handbook, which contains photocopiable materials for use in a variety of ways for student self-assessment; portfolio material gathering and recording; teacher assessment attainment levels Use of this material (in whichever combination the school decides will best suit its information gathering) will help in the compiling of qualitative and quantitative data for Enterprise Education.





# This certificate recognises that

has participated in the Enterprise Activity

# Enterprise Sub-City

and has shown developing skills in

COOPERATIVE TEAM WORK
COMMUNICATION
DECISION MAKING
ORGANISATION
TIME KEEPING
PRESENTATION

Signed: Date: